Remote Worker Checklist



While working remotely it is important to be conscious of the experience, both for the remote worker and the experience of the person or party they are connecting with. Without being able to see and hear each other clearly, a remote meeting is tiring at best and unproductive at worst.

MUST HAVE

What speed is your internet connection?

- Minimum internet speed of 8 Mbps down / 1.5 Mbps up
- This free tool can help determine your current speeds, https://www.speedtest.net or can be determined through your own ISP

Do you have a Collaboration platform or subscription?

- MS Teams, Cisco WebEx Teams, Ring Central, 8x8, Zoom, BlueJeans, etc are critical
- Ingram Micro UC rep can assist in determining the proper platform for your needs

Do you have an approved audio device for your platform?

- Most devices are optimized to work with most platforms but, not all devices will be approved or supported
- Ingram Micro UCC reps can assist in determining the proper device

TAKE IT FROM GOOD TO GREAT:

Lighting

- Should be in front of you or overhead
- Bright lights behind you can cause poor picture quality and be distracting for the other end

Audio

- Avoid rooms with echo even with echo cancelling audio devices
- Ensure microphones are approved distances from you or your mouth

Other considerations

- Connect early if possible- by connecting early you will ensure a less stressful experience for you and the other end
- Adding cameras will enhance the experience and collaboration between individuals, this also can reduce the odds of multitasking so you receive the full attention of the person on the other end
- Invest in a high quality router approved for VoIP and Video Conferencing. This will improve the experience on both ends by ensuring voice and video data receives priority

We have the support you need to build out an end to end remote worker solution, from questions on products, support quoting the full solution, to financing the opportunity, contact your Ingram Micro Sales Representative at 800-456-8000 or some of the below resources today!

